



## Belfast City Council

Report to:	Development Committee
Subject:	Ligoniel Community Centre – Licence Agreement
Date:	10 December 2008
Reporting Officer:	Marie-Thérèse McGivern Director of Development ext. 3470
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### Relevant Background Information

Ligoniel Community Centre, 144 Ligoniel Road, BT14 8DT is a facility directly-managed by the Council. Glenbrook Surestart has recently submitted a proposal in respect of the use of the Minor Hall at the above Centre on a regular sessional basis Monday – Friday 9.00am – 1.00pm for a period of 3 years. The proposal also includes exclusive use of a store located in the Minor Hall. The purpose of the proposal is to provide a specific programme for 2 year olds from the Greater Ligoniel area. Glenbrook Surestart is an initiative funded by the Department of Education and led by Belfast Health & Social Care Trust (BH&SCT).

Part of the proposal requires the Council to carry out specified adaptation works on behalf of Glenbrook Surestart which will be funded by Central Government and administered by BH&SCT. Payment for these additional works would be made to the Council on completion of the work. There are potential additional minor adaptations to the exterior of the facility which may be submitted as a proposal to the Council at a later date – a similar arrangement for the execution of and payment for any further minor adaptations can be made.

### Key Issues

A Licence Agreement will be required to formalise this arrangement, which is essentially a block booking of facilities at Ligoniel Community Centre for a 3 year period commencing February 2009. The Licence will provide a schedule for session times which can be varied by the Council and confirm payment based on the Council's hire charges which are assessed annually. Payment for any exclusive storage will be in addition to these charges and probably fixed for the 3 year duration.

The Licence will also provide for the transfer of funds in relation to work adaptations completed and the provision for recovery of the costs of reinstatement in regard to these works, if subsequently required by the Council.

### **Resource Implications**

The cost of the internal adaptation work has been estimated by Property Maintenance as £13,086. Based on current Council charges it is anticipated that the cost for usage will be in the region of £37 per week, whilst the costs for the store usage has still to be calculated

### **Recommendations**

It is recommended that the Committee agrees to the request from Glenbrook Surestart and the associated expenditure as outlined, subject to the completion of a Licence Agreement to be prepared by the Director of Legal Services, on the understanding that all the costs of the adaptation works will be recouped by the Council.

### **Abbreviations**

BH&SCT – Belfast Health & Social Care Trust